

CONNECTICUT REGION – NATIONAL SKI PATROL SYSTEM, INC.
PROGRAM REPORT

REGION OEC ADMINISTRATOR

AS OF April 12, 2024

Please complete and email to
skip.mudge.nsp@gmail.com
-- by April 1, 2024

PROGRAM ADVISOR:		Berni Fowler (Peter Bayer, outgoing)
CONTACT INFORMATION:	EMAIL ADDRESS:	nspctroa@gmail.com
	MOBILE PHONE:	860-601-1710

ASSISTANT ADVISOR:	NAME:	CONTACT:
ASSISTANT ADVISOR:	NAME:	CONTACT:

MISSION STATEMENT

NSP: TO HELP KEEP PEOPLE SAFE ON THE MOUNTAIN AND DURING OTHER OUTDOOR ACTIVITIES.
PROGRAM MISSION STATEMENT: This should be consistent with NSP's Mission.

EXECUTIVE SUMMARY: 2023-24 SEASON

As in prior years, Berni contributed strongly to the region OEC refreshers and grew progressively more involved in OEC activities throughout the region. Despite some rough weather we enjoyed successful refreshers at Camp Sloper again this season. We added three new Senior OEC TEs to our roster.

PROGRAM GOALS: 2023-24 SEASON

*Please list the SMART goals your program focused on **this** season, along with their achievement status. **Refer to last year's report.** (Specific, Measurable, Attainable, Relevant and Time bound)*

1. *Mentor Berni in preparation for her becoming ROA for 24/25 season*
 - a. *Worked with Berni this season, including weekly meetings to familiarize her with duties and current/ongoing tasks and issues.*
2. *Grow OEC SrTE staff – hopefully we'll be able to re-start this objective*
 - a. *Corey Clukey, Andrew Flint, and Robert Schumann became OEC SrTEs!*
3. *Continue to improve instructor development management/communications*
 - a. *Backlog of instructor application processing was brought up to date – due in large part to Skip's help*
4. *Continue to grow IT staff with focus on Sundown and Pahquioque*
 - a. *Unfortunately, no new ITs were appointed this season, but it remains a priority*
5. *Develop guiding principles and best practices resources for region's OEC instructors*
 - a. *Still in progress*

ACTIVITIES / PARTICIPATION

Activity	# Instructors/ Other	# Participants
Instructor/IT OEC refresher	32	32
Region OEC refreshers	41	279

PROGRAM GOALS: 2024-25 SEASON

Please list your program's SMART goals for **next** season. (**S**pecific, **M**easurable, **A**ttainable, **R**elevant and **T**ime bound)

1. Grow OEC SrTE staff by at least 1
2. Improve OEC instructor development management for more streamlined process and decrease delays
3. Support IT mentoring of instructor candidates via collaboration with IORs
4. Continue to grow IT staff with focus on Sundown and Pahquioque
5. Develop best practices resources with region's OEC instructors
6. Develop more streamlined process for the regional refresher sign-up and check-in, ideally providing a single step for date selection and waiver vs the current 2-step process
 - Searching for software which would be available to the whole region
7. Provide improved process for regional program recruitment before and during the regional OEC refresher
8. Offer at least two OEC enhancement opportunities during the summer, fall, and winter months

RECRUITMENT/MARKETING

Please describe your recruiting/marketing efforts to promote your program. How will you attract new or returning participants?

SUCCESSION PLANNING

Please discuss your plans for identifying, recruiting and/or mentoring your potential replacement. You do not need to specify the individual(s) here. Explain where you are in the process, number of potential successors, etc. A good succession plan makes it easier for you to advance while ensuring the continued growth of your program.

Having just begun as Region OEC Administrator (ROA), succession planning is just a vague plan forming. Involving various region members as assistants is going to be the first step to introduce well qualified individuals into the role and determine interest in potential succession.

PROGRAM BUDGET

1. BUDGET PERFORMANCE (2023-24 SEASON)

Please provide the \$ amount of your approved budget for the prior fiscal year. Please note if this budget included any unusual and/or one-time expenditures. For travel expenses, please specify trips/nights/people/rates, etc., as appropriate. You may show trip details at the end of the document if you wish.

	APPROVED SEASON BUDGET	SPENT TO DATE	ANTICIPATED REMAINING TO SPEND	VARIANCE (OVER/ UNDER)
Mileage				
Meals				
Lodging (# trips/rooms/nights/rates)				
Printing				
Postage				
Equipment				
Supplies	50.00	0.00	0.00	-50.00
Textbooks/Instructional Aids				
Awards specific to program (e.g., Instr. Service Awards)	74.00	60.00	0.00	-14.00
Other (unusual or one time, explain in "Prog. Goals")	1000.00	1000.00	0.00	0.00
Revenue (Expense Offset) *out of region fees accounted for in membership dues				
Total	1124.00	1060.00	0.00	-64.00
Notes: Please explain variances (i.e., over/underspending your approved budget by >10%). OVERSPENDING OF BUDGET ALLOWED ONLY WITH PRIOR APPROVAL OF REGION DIRECTOR.				

2. BUDGET REQUEST (2024-25 SEASON)

<i>Please provide a brief comment on any increase or decrease, such as unusual or one-time expenditures. Explain basis for travel expense request.</i>	REQUESTED	APPROVED
Mileage: (use Mileage Reimbursement Worksheet on following page to calculate expense) ¹		
Meals		
Lodging (# trips/rooms/nights/rates)		
Printing		
Postage		
Equipment – software for refresher attendee management	\$250	
Supplies – paper, ink, signage, etc. for region refreshers – estimate	\$50.00	
Textbooks/Instructional Aids		
Awards specific to program (e.g., Instructor Service Awards) 6@\$6 – estimate	36.00	
Other (unusual or one time, explain in "Program Goals") – Sloper rental - estimate	\$1000.00	
Registration Software	250.00	
Revenue (Expense Offset) *out of region fees accounted for in membership dues		
Total	\$1336.00	
Notes:		

¹ If multiple trips, list mileage separately, either in Notes section (above) or as separate lines in Budget Request form.

